

1. January 9, 2017 Agenda Summary

Documents:

[1-9-17 AGENDA SUMMARY.PDF](#)

2. Election Of The Vice Mayor & Appointment Of The City Manager, City Clerk, City Attorney,
& Deputy City Clerk

Documents:

[ELECTION APPOINTMENTS.PDF](#)

3. Regular Meeting Minutes December 12, 2016

**POQUOSON CITY COUNCIL
MEETING OF
MONDAY, JANUARY 9, 2017
7:00 P.M.
REGULAR SESSION**

- A. MEETING CALLED TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. OATH OF OFFICE – Newly Elected Council Members**
 - 1. Presentation of Certificates of Election – Electoral Board**
 - 2. Administration of Oath – City Clerk**
- D. ELECTION OF THE VICE MAYOR AND APPOINTMENT OF THE CITY MANAGER, CITY CLERK, CITY ATTORNEY AND DEPUTY CITY CLERK**
- E. SPECIAL PRESENTATIONS**
 - 1. Mayor Hunt – Certificates of Appreciation – Stella Quinn, Colonial Behavioral Health
David Hux, School Board**
 - 2. City Manager – New Employees – Fire Department – Timothy Bowens and Randy Cooke**
- F. AUDIENCE FOR VISITORS**
- G. APPROVAL OF THE MINUTES**
 - 1. Regular Meeting – December 12, 2016**
- H. COMMENTS OF THE CITY MANAGER**
- I. COUNCIL DIRECTIVES**
- J. ADJOURNMENT**



CITY OF POQUOSON

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Office of the City Manager

J. Randall Wheeler

January 9, 2017

To: City Council

From: City Manager

Subject: **Election of Vice Mayor and Appointment of the City Manager, City Clerk, City Attorney, and Deputy City Clerk**

Article IV of the City Charter provides for the election by majority vote of a Vice Mayor from the members of Council whose responsibility will be to perform the duties of the Mayor in his absence or disability. It also requires the appointment of a City Manager, City Clerk, and City Attorney at the first meeting in January or as soon as practicable following a councilmanic election.

Presented therefore for your consideration are resolutions electing the Vice Mayor and making the other necessary appointments to also include the Deputy City Clerk.

JRW/ei

RESOLUTION NO. _____

**A RESOLUTION ELECTING A VICE MAYOR
OF THE CITY OF POQUOSON, VIRGINIA**

BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That pursuant to Article IV, Section 3 of the City Charter the following member of Council is elected as Vice Mayor of the City of Poquoson, Virginia whose responsibility shall be to perform the duties of the Mayor in his absence or disability.

Name

Section 2: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____

City Clerk

RESOLUTION NO. _____

**A RESOLUTION APPOINTING THE CITY MANAGER
OF THE CITY OF POQUOSON, VIRGINIA**

WHEREAS, Article IV, Section 3 of the City Charter of the City of Poquoson, Virginia requires the appointment of the City Manager as soon as practicable following a councilmanic election.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following person be and the same hereby is appointed as City Manager of the City of Poquoson, Virginia:

NAME

Section 2: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____

City Clerk

RESOLUTION NO. _____

**A RESOLUTION APPOINTING THE CITY CLERK
OF THE CITY OF POQUOSON, VIRGINIA**

WHEREAS, Article IV, Section 3 of the City Charter of the City of Poquoson, Virginia requires the appointment of the City Clerk as soon as practicable following a councilmanic election.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following person be and the same hereby is appointed as City Clerk of the City of Poquoson, Virginia:

NAME

Section 2: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____

City Clerk

RESOLUTION NO. _____

**A RESOLUTION APPOINTING THE CITY ATTORNEY
OF THE CITY OF POQUOSON, VIRGINIA**

WHEREAS, Article IV, Section 3 of the City Charter of the City of Poquoson, Virginia requires the appointment of the City Attorney as soon as practicable following a councilmanic election.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following person be and the same hereby is appointed as City Attorney of the City of Poquoson, Virginia:

NAME

Section 2: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____

City Clerk

RESOLUTION NO. _____

**A RESOLUTION APPOINTING THE DEPUTY CITY CLERK
OF THE CITY OF POQUOSON, VIRGINIA**

BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following person be and the same hereby is appointed as Deputy City Clerk of the City of Poquoson, Virginia whose responsibility shall be to perform all the duties of the City Clerk in his/her absence:

NAME

Section 2: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____
City Clerk