

1. Agenda Summary January 28, 2019

Documents:

[AGENDA SUMMARY JANUARY 28 2019.PDF](#)

1.I. Minutes - January 14, 2019

Documents:

[MINUTES JANUARY 14 2019.PDF](#)

1.II. Pre-Budget Public Hearing

Documents:

[PRE-BUDGET PUBLIC HEARING.PDF](#)

1.III. Ordinance Making Additional Appropriations For FY 2019

Documents:

[ORDINANCE FOR ADDITIONAL APPROPRIATIONS.PDF](#)

1.IV. Resolution Appointing Library Advisory And Architectural Review Boards

Documents:

[APPOINTMENTS TO LIBRARY AND ARCHITECTURAL REVIEW.PDF](#)

1.V. Resolution Making Nominations For Appointment To Board Of Equalization

Documents:

[BOARD OF EQUALIZATION NOMINATIONS.PDF](#)

1.VI. Ordinance Regarding Applications To The Board Of Equalization And The Disposition Of Such Applications

Documents:

[ORDINANCE REGARDING EQUALIZATION BOARD.PDF](#)

1.VII. Resolution Making Appointments To The Eastern Virginia Regional Industrial Facility Authority (EVRIFA) Board

Documents:

[APPOINTMENTS TO EVRIFA BOARD.PDF](#)

1.VIII. Closed Session Pursuant To Section 2.2-3711(A)(7), As Amended

Documents:

[CLOSED SESSION CERTIFICATION.PDF](#)

**POQUOSON CITY COUNCIL
REGULAR SESSION MEETING
MONDAY, JANUARY 28, 2019, 7:00 P.M.**

A. MEETING CALLED TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. SPECIAL PRESENTATIONS

The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award

D. AUDIENCE FOR VISITORS

E. APPROVAL OF THE MINUTES

1. **Regular Session January 14, 2019**

F. PUBLIC HEARING

1. **Pre-budget for FY20**

(a) Public Hearing – no action required by City Council

G. NEW BUSINESS

1. **Ordinance Making Additional Appropriations for Fiscal Year 2019**
2. **Resolution Making Appointments to the Library Advisory Board and the Architectural Review Board**
3. **Resolution Making Nominations for Appointment to the Board of Equalization**
4. **Ordinance Regarding Applications To The Board Of Equalization And The Disposition Of Such Applications**
5. **Resolution Making Appointments to the Eastern Virginia Regional Industrial Facility Authority (EVRIFA) Board**

H. COMMENTS OF THE CITY MANAGER

I. COUNCIL DIRECTIVES

J. CLOSED SESSION

Closed Session pursuant to Section 2.2-3711(A)(7) of the Code of Virginia (1950), as amended to discuss a specific legal matter requiring the advice of legal counsel.

K. RECONVENMENT – Certification

L. ADJOURNMENT

**MINUTES OF THE CITY COUNCIL MEETING
JANUARY 14, 2019 7:00 P.M.
REGULAR SESSION**

PRESENT: The Honorable W. Eugene Hunt, Jr., Mayor
The Honorable Carey L. Freeman, Vice Mayor
The Honorable Herbert R. Green, Jr.
The Honorable Thomas J. Cannella II
The Honorable David A. Hux
The Honorable Charles M. Southall III
The Honorable Jana D. Andrews

J. Randall Wheeler, City Manager
Evie Insley, City Clerk
D. Wayne Moore, City Attorney

ABSENT: NONE

MEETING CALLED TO ORDER:

Mayor Hunt called the meeting to order at approximately 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

The Honorable Mayor Hunt rendered the invocation and led the audience in the Pledge of Allegiance.

SPECIAL PRESENTATIONS:

Bay Star Homes – Josh Jordan

Josh Jordan was not in attendance.

Introduction of New and Newly Promoted Employees:

Brad Wilkins introduced three new employees to the Public Works Department. David Thomas, Jerome Dailey and Curtis Rowe, all are very excited for the opportunity to work in the City.

City Manager Randy Wheeler introduced newly promoted Mark Boesen. Mark has worked for the City for many years and appreciates the opportunity in his new capacity.

Chad Krejcarek, Utilities Superintendent introduced his two new employees to the Utility Department, Richard Smith and Joshua Tall. Both employees are Poquoson residents and excited for the opportunity to be working in their City.

Police Chief Cliff Bowen introduced returning officer Brandi Gills, who was unable to attend. Chief Bowen also introduced two newly promoted employees; Kelly Waddell, newly promoted to Captain and Ty Farrington, Jr., newly promoted to Lieutenant. Both expressed gratitude for their opportunities.

CLOSED SESSION:

Councilman Green moved, seconded by Councilman Cannella, to go into Closed Session pursuant to Section 2.2-3711(A)(1) and 2.2-3711(A)(7) of the Code of Virginia (1950), as amended to discuss personnel matters; i.e. City Manager’s Contract; and to discuss a specific legal matter requiring the advice of legal counsel. Recorded vote on the motion:

YES: Councilmembers Southall, Hux, Green, Cannella, Andrews, Vice Mayor Freeman and Mayor Hunt

NO: None

RECONVENMENT – Certification

Upon reconvening from Closed Session, Councilman Green moved, seconded by Councilman Cannella, to adopt a resolution certifying that only personnel issues and a specific legal matter requiring the advice of legal counsel were discussed during the Closed Session. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Green, Andrews, Cannella, Vice Mayor Freeman and Mayor Hunt

NO: None

AMENDMENT TO THE AGENDA:

Councilman Green moved, seconded by Councilman Cannella to amend the agenda to add a Number 4 under Section I. New Business to include a Resolution approving an employment agreement with the City Manager. Recorded vote on the motion:

YES: Councilmembers Andrews, Cannella, Southall, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

ELECTION OF THE VICE MAYOR AND APPOINTMENT OF THE CITY MANAGER, CITY CLERK, CITY ATTORNEY AND DEPUTY CITY CLERK:

A Resolution Electing A Vice Mayor of the City of Poquoson, Virginia

Councilman Green moved, seconded by Councilman Southall to adopt the resolution electing a Vice Mayor of the City of Poquoson, Virginia and inserting the following name: Carey L. Freeman. Recorded vote on the motion:

YES: Councilmembers Green, Hux, Cannella, Southall, Andrews, and Mayor Hunt

NO: None.

ABSTAIN: Vice Mayor Freeman

A Resolution Appointing the City Manager of the City of Poquoson, Virginia

Councilman Green moved, seconded by Councilman Cannella to adopt the resolution appointing the City Manager of the City of Poquoson, Virginia and inserting the following name: J. Randall Wheeler.
Recorded vote on the motion:

YES: Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

A Resolution Appointing the City Clerk of the City of Poquoson, Virginia

Councilman Green moved, seconded by Councilman Cannella to adopt the resolution appointing the City Clerk of the City of Poquoson, Virginia and inserting the following name: Evie Insley.
Recorded vote on the motion:

YES: Councilmembers Cannella, Andrews, Green, Southall, Hux, Vice Mayor Freeman and Mayor Hunt

NO: None

A Resolution Appointing the City Attorney of the City of Poquoson, Virginia

Councilman Green moved, seconded by Councilman Southall to adopt the resolution appointing the City Attorney of the City of Poquoson, Virginia and inserting the following name: D. Wayne Moore.
Recorded vote on the motion:

YES: Councilmembers Andrews, Cannella, Southall, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

A Resolution Appointing the Deputy City Clerk of the City of Poquoson, Virginia

Councilman Green moved, seconded by Councilman Cannella to adopt the resolution appointing the Deputy City Clerk of the City of Poquoson, Virginia and inserting the following name: Kimberly A. Healy. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Green, Andrews, Cannella, Vice Mayor Freeman and Mayor Hunt

NO: None

AUDIENCE FOR VISITORS:

None

APPROVAL OF THE MINUTES:

Councilman Green moved, seconded by Councilman Cannella, to adopt the minutes of the regular session held on December 10, 2018 as submitted. Recorded vote on the motion:

YES: Councilmembers Green, Hux, Cannella, Southall, Andrews, Vice Mayor Freeman and Mayor Hunt

NO: None

NEW BUSINESS:

- 1. Resolution Authorizing the City Manager to Enter Into Contract with the Virginia Peninsula Public Service Authority (Special Project Agreement – Curbside Recycling Project) for the Curbside Collection of Recyclables**

Tom Jones, Director of Public Works and Steve Geissler, Executive Director of VPPSA presented Council with a resolution authorizing the City Manager to enter into contract with the Virginia Peninsula Public Service Authority (VPPSA) (Special Project Agreement – Curbside Recycling Project) for the curbside collection of recyclables. Tom Jones explained that the City of Poquoson has the highest collection rate of recycling than any other locality in the recycling business.

Our current recycling contract is expiring June 30, 2019. VPPSA recently solicited bids for these services and has recommended that the contract be awarded to Tidewater Fibre Corporation (TFC Recycling). The new Agreement between VPPSA and TFC Recycling includes a significant increase in the cost of services, in part, due to import restrictions/bans imposed by China in 2017 concerning mixed paper. Current supply exceeds demands and the revenue from the sale of mixed paper has decreased significantly.

The cost of services in this agreement increase from \$1.58/household/month to \$3.75/household/month plus a processing fee of \$95 per ton of recyclable materials collected (based on house count and total

quantity collected, the processing fee is equivalent to \$1.91/household/month). The new equivalent total cost is \$5.66/household/month. As a result, the total FY20 budget for curbside recycling will increase to \$315,304 from the FY19 budget of \$90,976. This is equivalent to a \$9 increase in the Sewer/Solid Waste Bi-monthly bill paid by homeowners. Staff is currently evaluating both the Sewer and Solid Waste funds to determine if we have the means to reduce the impact this will have on our homeowners in FY20.

Councilman Green asked about the cost of solid waste if recycling were to be discontinued. Public Works Director Tom Jones indicated the loss of the recycling service would necessitate the current recycling materials be added to the solid waste pickup. This could effectively double the amount of solid waste and the increase would be transferred to our citizens. The cost to citizens would be greater since most residents would likely need two containers in lieu of one.

Councilman Green moved, seconded by Vice Mayor Freeman to adopt the resolution authorizing the City Manager to enter into contract with the Virginia Peninsula Public Service Authority (Special Project Agreement – Curbside Recycling Project) for the Curbside Collection of Recyclables. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Green, Andrews, Cannella, Vice Mayor Freeman and Mayor Hunt

NO: None

2. Resolution Authorizing the City Manager to Enter into Contract with Vision Government Solutions for Statement of Work, Phase II Providing New Real Estate Assessment Software

Assistant City Manager Graham Wilson presented Council with a resolution authorizing the City Manager to enter into contract with Vision Government Solutions for statement of work, Phase II providing new real estate assessment software. Buddy Faison, City Assessor was present for any questions Council may have had.

City Council previously approved a resolution for the City Manager to enter into contract with Vision Government Solutions to provide a new real estate assessment software package. It was the intent to utilize the new software for the upcoming fiscal year 2020 reassessment; however, during the course of implementation it was determined that an expanded Statement of Work (SOW) was necessary to ensure the software is fully integrated with the City's financial software (Bright) and GIS (GeoDecisions).

The cost for this work is \$24,800 and will be incurred during next fiscal year. The SOW includes completion of Vision to Bright Export feature that will provide the Commissioner of the Revenue with the annual and biennial data required by that office. It fully integrates the CAMA export of needed GIS data to the GIS vendor and provides for a complete data conversion of the assessors data to provide a clean start for the following fiscal year. Further, it provides for all necessary training and consulting to accomplish this task.

The delay in implementing the software for the upcoming fiscal year reassessment will have no impact on the timeliness of the FY20 reassessment. Additionally, this delay will allow York County to complete their implementation of the same software and allow for them to work out any system issues

ahead of Poquoson, as was originally planned prior to a similar delay experienced in York County earlier this year.

Councilman Green moved, seconded by Vice Mayor Freeman to adopt the resolution authorizing the City Manager to enter into contract with Vision Government Solutions for statement of work, Phase II providing new Real Estate assessment software. Recorded vote on the motion:

YES: Councilmembers Green, Hux, Cannella, Southall, Andrews, Vice Mayor Freeman and Mayor Hunt

NO: None

3. Resolution in Support of Legislation Proposed by Delegate Helsel in Regard to Workers' Compensation; Presumption of Compensability for Certain Diseases

City Manager Randy Wheeler presented Council with a resolution in support of HB1804 and SB1030 Workers' Compensation; Presumption of Compensation for Certain Diseases that Delegate Helsel has introduced as a co-patron for consideration by the Virginia General Assembly during the upcoming 2019 session. The proposed legislation adds cancers of the colon, brain, or testes to the list of cancers that are presumed to be an occupational disease covered by the Virginia Workers' Compensation Act when firefighters and certain employees develop the cancer. The measure removes the compensability requirement that the employee who develops cancer had contact with a toxic substance encountered in the line of duty.

Councilman Green moved, seconded by Councilman Cannella to adopt the resolution in support of Legislation Proposed by delegate Helsel in regard to Workers' Compensation; Presumption of Compensability for Certain Diseases. Recorded vote on the motion:

YES: Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Hunt

NO: None

4. Resolution Approving an Employment Agreement with the City Manager

Council was presented a resolution approving the employment agreement with the City Manager, Randy Wheeler. The Employment Agreement with the City Manager effective January 14, 2019 through January 31, 2021. The Agreement is essentially the same as the current Agreement entered into on January 23, 2017 except for the incorporation of the salary increases provided to all employees during the previous contract term including the most recent .2% adjustment for each completed, continuous year of service as of January 1, 2019.

Councilman Green moved, seconded by Councilman Cannella to adopt the resolution approving an employment agreement with the City Manager. Recorded vote on the motion:

YES: Councilmembers Southall, Hux, Green, Cannella, Andrews, Vice Mayor Freeman and Mayor Hunt

NO: None

COMMENTS OF THE CITY MANAGER:

City Manager Randy Wheeler thanked members of Council for a very good 10 years for himself and his family and he is looking forward to the future. Mr. Wheeler thanked the employees that were introduced or re-introduced to the City as well as the families that attended the promotional ceremony that was conducted earlier in the day.

COUNCIL DIRECTIVES:

Councilman Hux congratulated the Fire Department for their successful grant application to cover half the cost of an ambulance.

Councilman Green reminded everyone that Tuesday, January 22nd is the Food Bank and is hosted by the Virginia Peninsula Realtors Association.

Councilman Cannella congratulated the new and promoted employees and thanked Council for the approval of the resolution to support the legislation that Delegate Hesel introduced.

Councilman Southall congratulated City Manager Randy Wheeler on his new contract. He stated what an efficient City government that is greatly organized by Mr. Wheeler that leads a wonderful staff from the public services inside the building to road repair which makes him very proud to be part of the City.

Councilwoman Andrews reminded citizens there are several Boards have upcoming terms expiring and encourages citizens if interested to fill out a Bank Board Application.

Vice Mayor Freeman thanked Council for the support of continuing to serve as Vice Mayor. Vice Mayor Freeman also welcomed new and promoted employees including the re-appointed positions.

Mayor Hunt echoed all comments from Council and thanked all employees for the great job they do for the City.

ADJOURNMENT:

There being no further business, Councilman Cannella moved, seconded by Vice Mayor Freeman to adjourn the meeting. Recorded vote on the motion:

YES: Councilmembers Cannella, Andrews, Green, Freeman, Southall, Hux and Mayor Hunt

NO: None

The meeting was adjourned at approximately 8:01 p.m.



CITY OF POQUOSON

FINANCE DEPARTMENT

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996

January 28, 2019

TO: City Council

THROUGH: Randy Wheeler, City Manager

FROM: Tonya O'Connell, Finance Director

SUBJECT: Pre-Budget Public Hearing

Tonight a public hearing is scheduled for the purpose of receiving public input on budget priorities for the FY 2020 budget. This input will be used to help prepare the City Manager's proposed budget.

The City Manager's proposed budget is scheduled to be presented at the April 8, 2019 Council meeting with the public hearing on the proposed budget scheduled April 22, 2019.



CITY OF POQUOSON

FINANCE DEPARTMENT

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996

January 28, 2019

TO: City Council

THROUGH: Randy Wheeler, City Manager

FROM: Tonya O'Connell, Finance Director

SUBJECT: Ordinance Making Additional Appropriations for Fiscal Year 2019

Attached is an appropriation for City Council's consideration for Fiscal Year 2019.

- The Library has received donations this fiscal year in the amount of \$7,825. This ordinance appropriates the donations to the Library.
- The Fire Department received a Dominion Radiological Emergency Preparedness Program (REPP) grant from VDEM for Fiscal Year 2019 to establish citizen awareness of emergency preparedness, prevention, and response measures. This ordinance appropriates the grant funds of \$20,520.
- The Police Department has received a donation of \$300 for crime prevention. This ordinance appropriates the donation in the police department budget for that purpose.

ORDINANCE NO. _____

**AN ORDINANCE MAKING ADDITIONAL APPROPRIATIONS
FOR FISCAL YEAR 2019**

WHEREAS, the City has received additional revenue from grants and donations, and

WHEREAS, the City has additional needs to be appropriated.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Poquoson, Virginia:

Section 1: That an additional \$28,645 in revenues in the General Fund be and the same hereby are appropriated within the Fiscal Year 2019 Budget as follows:

GENERAL FUND

Revenues and Transfers:

Donations-Library	\$ 7,825
Donations-Police	300
State Revenue-Emergency Management Grant	<u>20,520</u>

TOTAL **\$28,645**

Expenditures:

Police Department	\$ 300
Fire Department	20,520
Library Donations	<u>7,825</u>

TOTAL **\$28,645**

Section 2: That the second reading of this ordinance is hereby dispensed with and the provisions contained herein shall become effective immediately upon adoption.

ADOPTED: _____

TESTE: _____

City Clerk



CITY OF POQUOSON

Office of the City Manager
J. Randall Wheeler

500 City Hall Avenue, Poquoson, Virginia 23662-1996
(757)868-3000 Fax (757)868-3101

January 28, 2019

To: City Council
From: City Manager
Subject: **Resolution Making Appointments To The Library Advisory Board and The Architectural Review Board**

Presented for your consideration is a resolution making appointments to the Library Advisory Board of Zoning Appeals and the Architectural Review Board.

The appointments to be made are as follows:

Library Advisory Board (3 year term/by Precinct)

Terry L. Johnson (Western) has been on the Board since 2013 and is eligible for reappointment. Barbara Whitlow (Eastern) has tendered her resignation.

Architectural Review Board (3 year term/2 terms except Architect and Attorney)

Donald F. Booth, Jr. has been on the Board as the architect member since 2013 and has stated that he is willing to serve another term.

All Board Bank applications on file have already been forwarded to you for review.

RESOLUTION NO. _____

**RESOLUTION MAKING APPOINTMENTS
TO VARIOUS BOARDS AND COMMISSIONS**

BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following persons be and the same hereby are appointed to the Library Advisory Board for the terms indicated:

<u>Name</u>		<u>Term Expires</u>
1.	Eastern	January 31, 2022
2.	Western	January 31, 2022

Section 2: That the following person be and the same hereby is appointed to the Architectural Review Board for the term indicated:

<u>Name</u>	<u>Term Expires</u>
	January 31, 2022

Section 3: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____
City Clerk



CITY OF POQUOSON

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996
(757) 868-3000 TELEPHONE (757) 868-3101 FAX

Office of the City Manager
J. Randall Wheeler

January 28, 2019

TO: City Council
FROM: City Manager
SUBJECT: Resolution Making Nominations For Appointment To The Board Of Equalization

Presented for consideration is a resolution making nominations for appointment to the Board of Equalization. At least three but no more than five members must be appointed by the Judge of the Circuit Court in each tax year immediately following a reassessment. The following have submitted a Board Bank Application to serve again this year:

Henry L. Freeman	Retired (Appraiser)
E. Gene Efird, Jr.	Realtor
Cecil P. Miller	Certified Real Estate Appraiser
Casey D. Stratton	Retired (Manufacturing)

In past years, Dennis Ankeney, who has requested not be considered this year, and James Rockey, who no longer lives in the City, have also served on this Board.

An explanation of the appointment process is provided by Assessor Buddy Faison.

JRW:ei



CITY OF POQUOSON

ASSESSOR'S OFFICE

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996
(757) 868-3080 TELEPHONE (757) 868-3122 FAX

MEMORANDIUM

DATE: JANUARY 17, 2019
TO: POQUOSON CITY COUNCIL
CC: THROUGH; RANDY WHEELER, CITY MANAGER
FROM: ROBERT L. "BUDDY" FAISON, ASSESSOR
RE: BOARD OF EQUALIZATION APPOINTMENTS

Please be advised that 2019 is a Real Estate Assessment year. Therefore, this is a reminder that it is once again time for Council to recommend appointments to the Circuit Court in York County, for the City's Board of Equalization.

I am providing as an addendum to this memorandum, the state law pertaining to qualification of perspective Board of Equalization members as a guideline. The plan is for the Board of Equalization to meet in mid-July to hear all cases. Board members also must meet training requirements with the Dept. of Taxation. In order to meet the court appointment schedule and training requirements with the Dept. of Taxation it is my request that council make their recommendations at the second council meeting in January 2019, if at all possible. Thank you!

Sincerely,

Addendums: 1

CODE OF VIRGINIA

§ 58.1-3374

Qualifications of members; vacancies

Except as provided in § 58.1-3371 or 58.1-3373, every board of equalization shall be composed of not less than three members nor more than five members or the number of local election districts in the locality, whichever is greater. In addition to such regular members, at the request of the local governing body, the circuit court for any locality shall appoint one alternate member in the case of a board with less than five members, and two alternate members in the case of a board with five or more members. The qualifications, terms and compensation of alternate members shall be the same as those of regular members. A regular member when he knows he will be absent from or will have to abstain from any proceeding at a meeting shall notify the chairman of the board of equalization at least 24 hours prior to the meeting of such fact. The chairman may select an alternate to serve in the absent or abstaining member's place and the records of the board shall so note. Such alternate member may vote on any proceeding in which a regular member is absent or abstains. All members of every board of equalization, including alternate members, shall be residents, a majority of whom shall be freeholders, in the county or city for which they are to serve and shall be selected from the citizens of the county or city. Appointments to the board of equalization shall be broadly representative of the community. Thirty percent of the members of the board shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers, or legal or financial professionals, and at least one such member shall sit in all cases involving commercial, industrial or multi-family residential property, unless waived by the taxpayer. No member of the board of assessors shall be eligible for appointment to the board of equalization for the same reassessment. In order to be eligible for appointment, each prospective member of such board shall attend and participate in the basic course of instruction given by the Department of Taxation under § 58.1-206. In addition, at least once in every four years of service on a board of equalization, each member of a board of equalization shall take continuing education instruction provided by the Tax Commissioner pursuant to § 58.1-206. Any vacancy occurring on any board of equalization shall be filled for the unexpired term by the authority making the original appointment. On any board or panel thereof

considering appeals of commercial or multi-family residential property in a locality with a population exceeding 100,000, 30 percent of the members of such board or panel shall be commercial or multi-family residential real estate appraisers who are licensed and certified by the Virginia Real Estate Appraiser Board to serve as general real estate appraisers, other commercial or multi-family real estate professionals or licensed commercial or multi-family real estate brokers, builders, developers, active or retired members of the Virginia State Bar, or other legal or financial professionals whose area of practice requires or required knowledge of the valuation of property, real estate transactions, building costs, accounting, finance, or statistics. For the purposes of this section, commercial or multi-family residential property shall be defined as any property that is either operated as or zoned for use as commercial, industrial or multi-family residential rental property.

History

Code 1950, § 58-899; 1979, c. 577; 1983, c. 304; 1984, c. 675; 1995, c. 24; 2003, c. 1036; 2009, c. 25; 2010, c. 552; 2011, c. 10; 2013, c. 197; 2016, c. 38.



CITY OF POQUOSON

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996
(757) 868-3000 TELEPHONE (757) 868-3101 FAX

Office of the City Manager
J. Randall Wheeler

January 28, 2019

TO: City Council

FROM: City Manager

**SUBJECT: Ordinance Regarding Applications To The Board Of Equalization
And The Disposition Of Such Applications**

Presented for consideration is an ordinance which establishes the date by which applications for relief must be delivered to the City Assessor's office and the date by which the Board of Equalization must finally dispose of such applications.

This ordinance is consistent with what has been done in the past and these dates will be included on the notices to be mailed in early April. The Assessor will hold his Administrative Hearing Appeals May 6-May 17, 2019. Deadline for Appeal Application is May 1, 2019 at 4:30 p.m.

Applications for appealing the Assessor's decision to the Board of Equalization must be delivered to the City Assessor's office by 4:30 p.m. on July 3, 2019. The Board will hold its meetings July 15 through July 26, 2019 and will have until August 16, 2019 to dispose of all applications.

JRW:ei

ORDINANCE NO. _____

**ORDINANCE OF THE CITY OF POQUOSON, VIRGINIA REGARDING
APPLICATIONS TO THE BOARD OF EQUALIZATION AND THE
DISPOSITION OF SUCH APPLICATIONS**

BE IT ORDAINED, by the Council of the City of Poquoson, Virginia:

Section 1: That property owners or lessees having complaints of inequality based upon a lack of uniformity in assessments or with regard to errors in acreage may apply for relief to the Board of Equalization.

Section 2: That all such applications for relief shall be delivered to the City Assessor's office prior to the close of business (4:30 p.m.) on July 3, 2019.

Section 3: That should no applications for relief be received by the date and time established above, the Board of Equalization shall be deemed to have discharged its duties.

Section 4: That if one or more applications for relief are received by the date and time established above, the Board of Equalization shall hear and give consideration to such complaints after giving public notice of the dates, time and the location at which such hearings will be conducted, in accordance with Section 58.1-3378 of the Code of Virginia (1950), as amended.

Section 5: That the Board of Equalization shall finally dispose of all applications for relief by the close of business (4:30 p.m.) on August 16, 2019.

Section 6: That the City Assessor is directed to ensure that the deadlines established by this ordinance are clearly stated in all notices of assessment which are issued by his office.

Section 7: That the second reading of this ordinance is hereby dispensed with and therefore the provisions contained herein shall become effective immediately upon adoption.

ADOPTED: _____

TESTE: _____

City Clerk



CITY OF POQUOSON

Office of the City Manager
J. Randall Wheeler

500 City Hall Avenue, Poquoson, Virginia 23662-1996
(757)868-3000 Fax (757)868-3101

January 28, 2019

To: City Council

From: City Manager

Subject: Resolution Making Appointments To The Eastern Virginia Regional Industrial Facility Authority (EVRIFA) Board

The Secretary of the Commonwealth finalized the establishment of the Eastern Virginia Regional Industrial Facility Authority (EVRIFA). As City Council will recall, the seven (7) member localities encompassing the EVRIFA are the Counties of Gloucester, James City and York and the Cities of Hampton, Newport News, Poquoson and Williamsburg. With its state certification complete, the next step for the EVRIFA will be the appointment of the Board. As per the RIFA agreement the Board shall consist of two board members from each Member Locality pursuant to Section 15.2-6403 (A) of the Act appointed by the governing body of each Member Locality. One Board member shall be an elected member of the locality's governing body. Also, the governing body of each Member Locality may appoint up to two alternate Board members. An alternate may serve as an alternate for either Board member from the Member Locality that appoints the alternate and shall have all the voting and other rights of the Board member not present and shall be counted for purpose of determining a quorum and all other purposes at that meeting.

Presented for your consideration is a resolution making appointments to the Eastern Virginia Regional Industrial Facility Authority.

RESOLUTION NO. _____

**RESOLUTION MAKING APPOINTMENTS
TO THE EASTERN VIRGINIA REGIONAL
INDUSTRIAL FACILITY AUTHORITY (EVRIFA) BOARD**

BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following persons be and the same hereby are appointed to the Eastern Virginia Regional Industrial Facility Authority (EVRIFA) for the terms indicated:

<u>Names</u>	<u>Terms Expire</u>
1.	Elected Local Government Official
2.	
3.	,Alternate
4.	,Alternate

Section 2: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____
City Clerk

RESOLUTION NO. _____

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Council of the City of Poquoson, Virginia convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711(A)(7) of the Code of Virginia (1950), as amended requires a certification by this Council that such closed session was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia does hereby certify that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification resolution applies and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Council.

ADOPTED: _____

TESTE: _____
City Clerk