1. 10-11-16 City Council Meeting Agenda Summary

Documents:

10-11-16 AGENDA SUMMARY_001.PDF

1.I. Dominion Power Presentation

Documents:

DOMINION POWER PRESENTAT_001.PDF

1.I.i. 9-26-16 Regular Session Minutes

Documents:

9-26-16 REG MINUTES_001.PDF

1.I.i.1. 9-26-16 Work Session Minutes

Documents:

9-26-16 WORK SES MINUTES_001.PDF

1.I.i.1.1. Financial Advisory Services Contract Ext.

Documents:

DAVENPORT CONTRACT EXT_001.PDF

1.II. Roadside Mower

Documents:

ROADSIDE MOWER_001.PDF

1.II.i. CCCJB Appointment

Documents:

CCCJB APPOINTMENT_001.PDF

1.II.i.1. Little Fl. Rd. Traffic Control

Documents:

LFR TRAFFIC CONTROL_001.PDF

POQUOSON CITY COUNCIL
MEETING OF
TUESDAY, OCTOBER 11, 2016
7:00 P.M.
REGULAR SESSION

6:15 P.M. WORK SESSION

A. MEETING CALLED TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. SPECIAL PRESENTATIONS

- **Dominion Virginia Power – Stephanie Harrington, Communications Manager**
- **Update on Community Participation Team – William Travis**

D. AUDIENCE FOR VISITORS

E. APPROVAL OF THE MINUTES

1. **Regular Session – September 26, 2016**
2. **Work Session – September 26, 2016**

F. NEW BUSINESS

1. **Resolution Authorizing the City Manager to Enter Into a Contract For Financial Advisory Services with Davenport and Company, LLC**

2. **Resolution Authorizing the City Manager to Enter Into a Contract With East Coast Equipment, LLC**

3. **Resolution Making an Appointment to the Colonial Community Criminal Justice Board**

4. **Little Florida Road Ditch Piping Project Traffic Control**

G. COMMENTS OF THE CITY MANAGER

H. COUNCIL DIRECTIVES

I. ADJOURNMENT

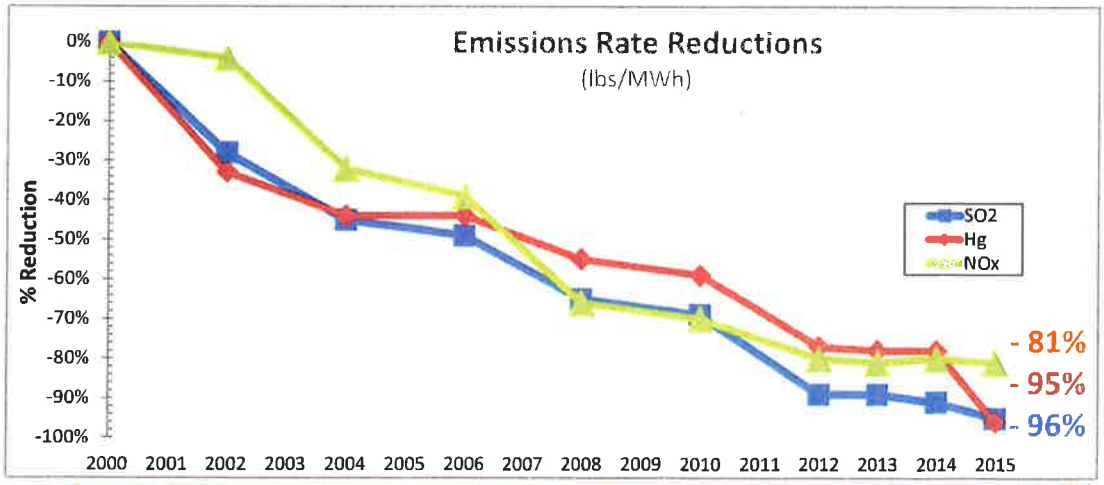
Dominion

Powering the Peninsula

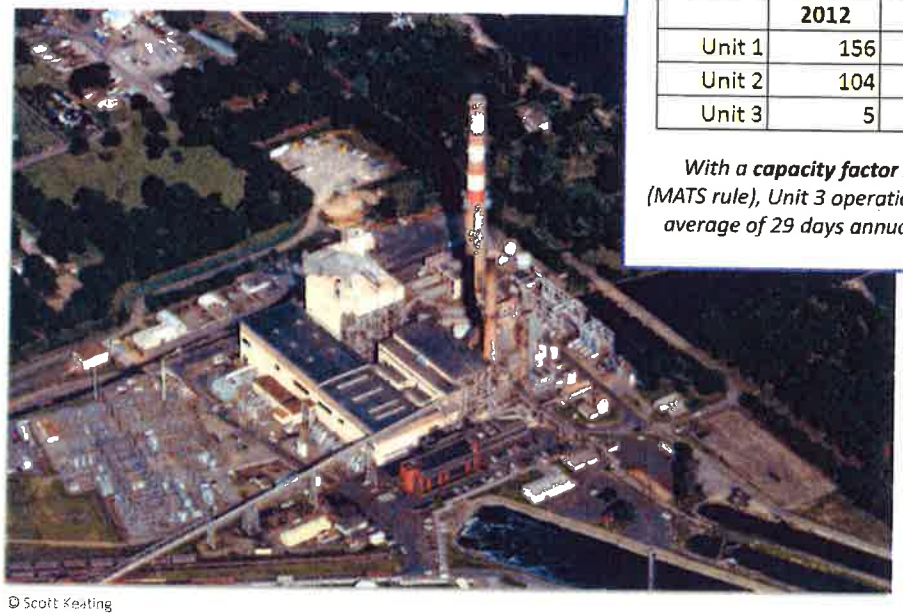
ENVIRONMENTAL

Constantly Improving:

- Over the last 15 years, we are seeing constant improvements in reducing our system-wide emissions



During the same timeframe, Dominion's system-wide carbon emissions was reduced by 23%.



© Scott Keating

Yorktown Power Station
Days at 100% Capacity

	2012	2013	2014
Unit 1	156	97	112
Unit 2	104	117	122
Unit 3	5	5	8

*With a **capacity factor limitation of 8%** (MATS rule), Unit 3 operations are limited to an average of 29 days annually at full capacity*

DOZENS OF ALTERNATIVES CONSIDERED

Generation Alternatives

X Retrofitting Yorktown Power Station
X Repowering Yorktown Power Station
X New Generation
X Demand-Side Management (DSM only ~ 70 MW)

Transmission & Hybrid

X Chickahominy – Lanexa 500 kV
X Save The James Alliance Alternative
X 214/263 230 kV Line Rebuild (James River Bridge Crossing)
X Chuckatuck – Newport News 230 kV (Whittier Hybrid)
X Surry – Whealton 500 kV Line
X Surry – Skiffes Creek 500 kV Underground (Alternating Current)
X Surry – Skiffes Creek 500 kV Underground (High Voltage Direct Current)
X Surry – Skiffes Creek 230 kV Underground (With and Without Yorktown Generation)
X Chickahominy – Skiffes Creek 500 kV *(Resolves NERC Criteria Violations but with greater environmental impacts and costs than Proposed Project)*

➢ **APPROVED BY SCC: Surry – Skiffes Creek 500 kV, Skiffes Creek – Whealton 230kV, Skiffes Creek Switching Station**

Dominion

Surry – Skiffes Creek – Whealton

Electric Transmission Project

September2016

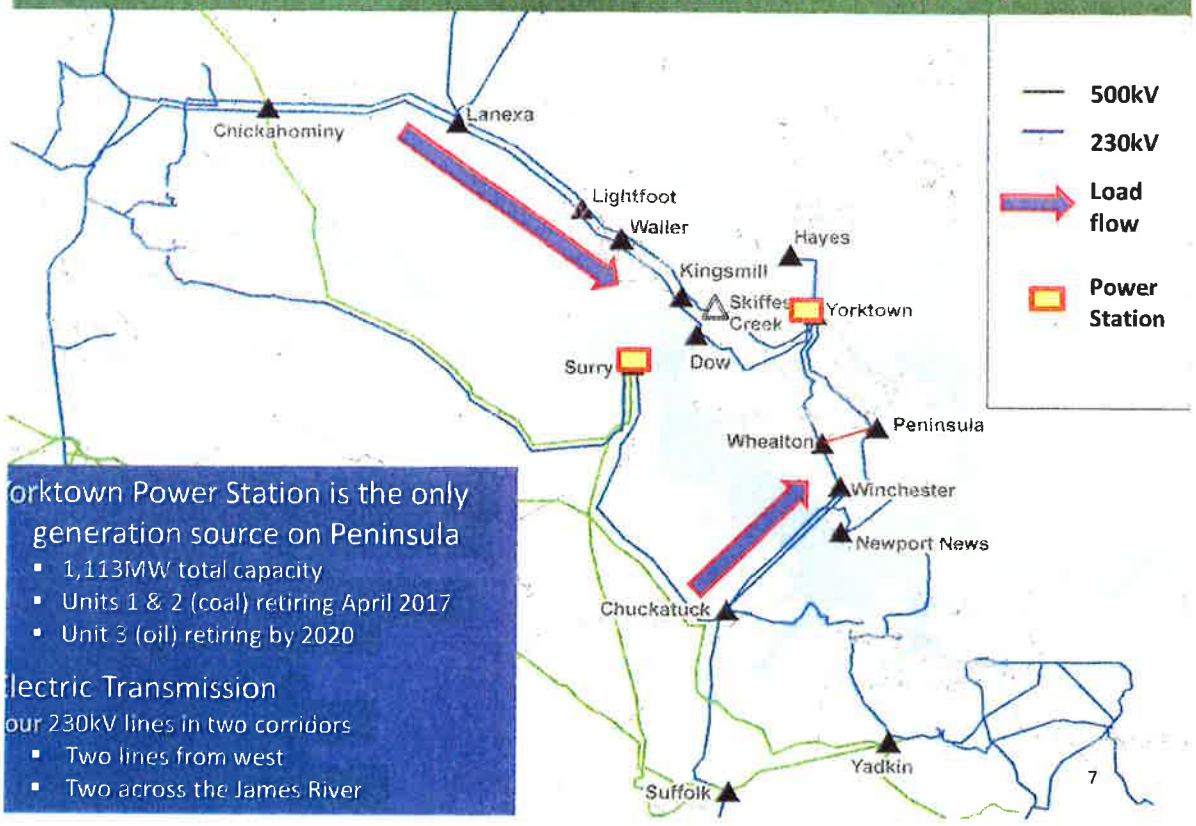
SUMMARY OF CHALLENGES

- Growing need for electricity on Virginia's Peninsula
- Yorktown coal units scheduled for closure April 2017
- Federal law mandates compliance with electric reliability standards

The future without Skiffes Creek project in service:

- Potential widespread blackouts across Peninsula from April 2017 until Skiffes Creek project is complete
- Automatic scheme being developed to avoid outages cascading into Richmond, Northern Virginia or North Carolina

POWERING THE PENINSULA – Peak Load 1,458 MW (2013)



orktown Power Station is the only generation source on Peninsula

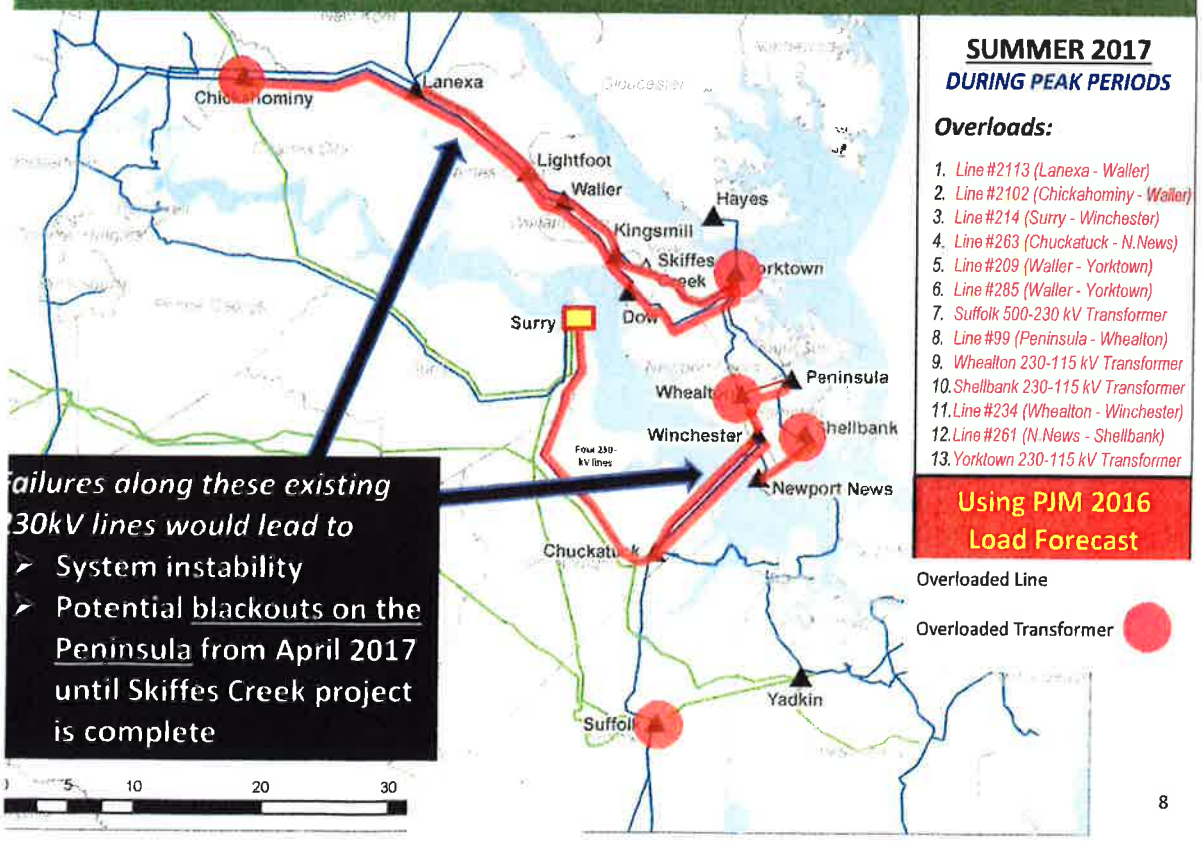
- 1,113MW total capacity
- Units 1 & 2 (coal) retiring April 2017
- Unit 3 (oil) retiring by 2020

lectric Transmission

our 230kV lines in two corridors

- Two lines from west
- Two across the James River

SYSTEM OVERLOADS without YORKTOWN or SKIFFES CREEK



SUMMER 2017

DURING PEAK PERIODS

Overloads:

1. *Line #2113 (Lanexa - Waller)*
2. *Line #2102 (Chickahominy - Waller)*
3. *Line #214 (Surry - Winchester)*
4. *Line #263 (Chuckatuck - N.News)*
5. *Line #209 (Waller - Yorktown)*
6. *Line #285 (Waller - Yorktown)*
7. *Suffolk 500-230 kV Transformer*
8. *Line #99 (Peninsula - Whealton)*
9. *Whealton 230-115 kV Transformer*
10. *Shellbank 230-115 kV Transformer*
11. *Line #234 (Whealton - Winchester)*
12. *Line #261 (N.News - Shellbank)*
13. *Yorktown 230-115 kV Transformer*

Using PJM 2016 Load Forecast

Overloaded Line

Overloaded Transformer

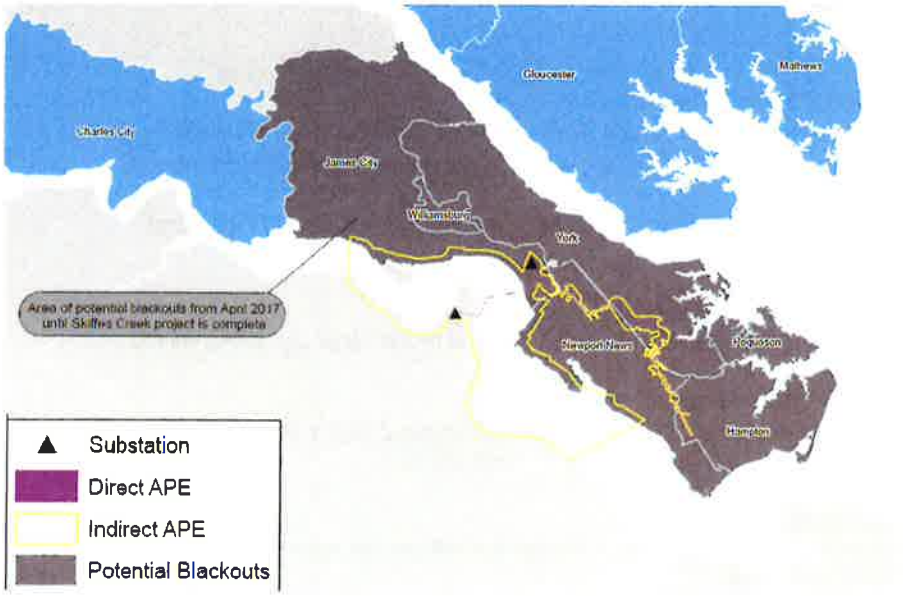
ailures along these existing 30kV lines would lead to

- System instability
- Potential blackouts on the Peninsula from April 2017 until Skiffes Creek project is complete

THE SOLUTION – SURRY to SKIFFES CREEK to WHEALTON

- ✓ *Recently revalidated by PJM – Jan 2016*
- ✓ *No overloads*
- ✓ *No NERC Violations*

OUTAGE SCENARIOS – Isolate Impacts to the Virginia Peninsula



Historical operating data indicates 50-80 HIGH RISK DAYS per year for potential outages

APE – Area of Potential Impact determined by USACE

***James City County, York County, Williamsburg, Newport News, Hampton, Poquoson**

'RANSMISSION LINES:

Need for new line announced	Early 2011
Virginia SCC Project Approval	Feb. 28, 2014
Virginia Marine Resources Commission – Filed August 2013	**Pending**
U.S. Army Corps of Engineers Permit Application Filed	August 2013
-- NEPA Environmental Assessment	**Pending**
-- National Historic Preservation Act Section 106 Consultation	**Pending**

Signed Mitigation MOA is an Essential Step

;WITCHING STATION:

James City County Special Use Permit – Filed June 2015	**Pending**

MITIGATION AGREEMENT – APPROVAL REQUIRED OF FOUR PARTIES

- **$85 million Obligated**
  - Funding is provided for a wide variety of projects that will preserve and enhance the cultural and natural features of the historic district (i.e. landscapes, shorelines, and water quality)
  - Provide for enhanced visitor experience opportunities at various heritage tourism destinations within the APE
  - These projects will be developed and implemented in consultation with recognized experts as well as the Corps, SHPO, and other signatories to the MOA
  - Provisions are also provided for handling unanticipated discoveries and disputes in consultation with the Corps and SHPO
- **Underwater and Terrestrial Archaeological Sites**
  - A plan to avoid impacts will be prepared and submitted for review and approval by the Corps and SHPO prior to implementation
  - Implementation of the plan will be monitored by a third party archaeologist
  - The one archaeological site that cannot be avoided will have data recovery completed prior to any construction in the area of the site; work will be reviewed and approved by the Corps and SHPO
- **Electric Transmission Infrastructure**
  - Steps will be taken to evaluate and apply, as appropriate, tower coatings that will help minimize the visual impact of the towers when viewed from a distance
  - Dominion has committed not to add any new tower infrastructure within the APE or increase the proposed tower heights for the life of the project
  - Dominion further commits to review every 10 years the need for the project and the availability of industry accepted technology to put the lines under the river.

MITIGATION AGREEMENT – APPROVAL REQUIRED OF FOUR PARTIES

- ☐ U.S. ARMY CORPS OF ENGINEERS NORFOLK DISTRICT
- ☐ DOMINION VIRGINIA POWER
- ☐ VIRGINIA STATE HISTORIC PRESERVATION OFFICE
- ☐ ADVISORY COUNCIL ON HISTORIC PRESERVATION

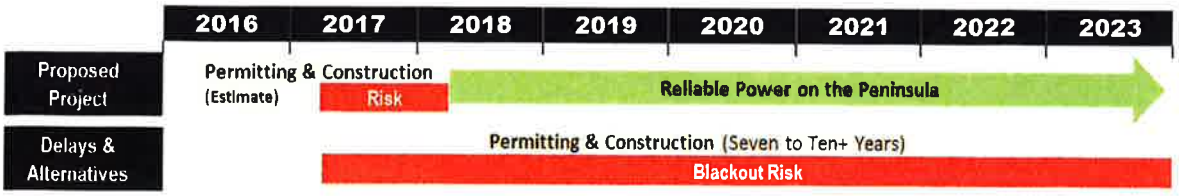
Without resolution of historic preservation issues the Corps cannot make a final permit decision

CONSEQUENCES OF FAILING TO ENERGIZE PROJECT

Reliability risks without Skiffes Creek in service by 2017

Under certain conditions, system load can exceed limits which create the possibility of cascading blackouts

Blackouts could occur with or without advanced warning depending on the circumstances



MINUTES OF THE CITY COUNCIL MEETING
SEPTEMBER 26, 2016, 7:00 P.M.
REGULAR SESSION

PRESENT: The Honorable W. Eugene Hunt, Jr., Mayor
The Honorable Carey L. Freeman, Vice Mayor
The Honorable Traci-Dale Crawford
The Honorable Charles M. Southall III
The Honorable Herbert R. Green, Jr.
The Honorable Raymond D. Vernall
The Honorable Henry W. Ayer III

Judy F. Wiggins, Assistant City Manager/City Clerk
D. Wayne Moore, City Attorney
Victoria H. Diggs, Deputy City Clerk

ABSENT: J. Randall Wheeler, City Manager

MEETING CALLED TO ORDER:

Mayor Hunt called the meeting to order at approximately 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mayor Hunt rendered the invocation and led the audience in the Pledge of Allegiance.

SPECIAL PRESENTATION:

Mayor Hunt presented outstanding citizenship plaques to the three young men, Mason McGavran, Ashton Withrow and Jared Goodson, who recently helped a man obtain critical medical attention that likely saved his life.

AUDIENCE FOR VISITORS:

Ms. Randie Trestrail, 212 Beach Road, asked that Council send a letter to our state legislators soliciting their support during the 2017 General Assembly Session for an appropriation of funds for the Stormwater Assistance Fund to assist localities in meeting TMDL and Stormwater Permit requirements.

APPROVAL OF THE MINUTES:

Councilman Green moved, seconded by Councilman Ayer, to adopt the minutes of the regular session held September 12, 2016 as submitted. Recorded vote on the motion:

YES: Councilmembers Green, Vernall, Ayer, Southall, Crawford, Freeman and Mayor Hunt.

NO: None.

Councilman Green moved, seconded by Councilman Vernall, to adopt the minutes of the work session held September 8, 2016 as submitted. Recorded vote on the motion:

YES: Councilmembers Southall, Freeman, Vernall, Green, Ayer, Crawford and Mayor Hunt.

NO: None.

NEW BUSINESS:

1. **RESOLUTION ENDORSING VMRC'S LEGISLATIVE AGENDA RE: AQUACULTURE LEASES AND REQUESTING THE DESIGNATION OF CERTAIN SHALLOW WATERS AT THE CONFLUENCE OF THE POQUOSON RIVER, ROBERTS CREEK AND BENNETTS CREEK AS "PUBLIC CLAMMING GROUNDS"**

The Assistant City Manager/City Clerk, Judy F. Wiggins, reminded Council that Ben Stagg, Chief Engineer of the Virginia Marine Resources Commission (VMRC) for the Western area, at a recent work session cited several legislative items that the VMRC would be asking the General Assembly to approve and asked for Council's support. In addition, Mr. Stagg explained how certain shallow waters could be designated "public clamming grounds" and thus could not be leased for aquaculture activities. He specifically pointed out that the area at the confluence of Poquoson River, Roberts Creek and Bennetts Creek would definitely qualify as such.

A resolution expressing the City's support for specific legislative items identified by the Commission and for the designation of the shallow water at the confluence of the Poquoson River, Roberts Creek and Bennetts Creek as "public clamming grounds" was presented for Council's consideration. Councilman Green moved, seconded by Councilman Vernall, to adopt the resolution. Recorded vote on the motion:

YES: Councilmembers Crawford, Ayer, Southall, Freeman, Vernall, Green and Mayor Hunt.

NO: None.

In conclusion, Mayor Hunt emphasized that should the aforementioned area be designated public clamming grounds, it will not exclude watermen from harvesting shellfish in this area using traditional methods.

2. RESOLUTION MAKING AN APPOINTMENT TO THE COLONIAL BEHAVIORAL HEALTH BOARD

A resolution making an appointment to the Colonial Behavioral Health (CBH) Board was presented for Council's consideration. Councilman Green moved, seconded by Councilman Ayer, to appoint Cynthia Spitzer to the CBH Board and to insert her name in the resolution. Recorded vote on the motion:

YES: Councilmembers Green, Vernall, Ayer, Southall, Crawford, Freeman and Mayor Hunt.

NO: None.

COMMENTS OF THE CITY MANAGER:

The Assistant City Manager had no comments.

COUNCIL DIRECTIVES:

Councilman Southall thanked the CBH Executive Director, David Coe for his excellent presentation during the earlier work session. He also thanked those in the audience and those viewing the meeting from their homes for their interest in local government.

Councilwoman Crawford commended the Assistant City Manager/City Clerk, Judy F. Wiggins, for a job well done in the City Manager's absence.

Vice Mayor Freeman stated that he had recently read two interesting newspaper articles, one on red algae and the other on Poquoson Police Officers and local residents, Hamilton and Brandy Gills, who developed a "Find Program" to assist in locating missing persons. He applauded the officers and pointed out that this is an excellent example of how our citizens are pro-active in identifying and resolving community issues.

Councilman Vernall applauded the three young men who were recognized earlier in the meeting for their quick action to assist a critically ill resident. He also commended the Police Department for participating in training to help them in identifying and assisting mentally ill/challenged individuals.

Councilman Green reminded everyone that the Foodbank distribution in the City would occur on Tuesday, September 27th from 10 a.m. to 1 p.m. at the old Municipal Building with members of the Tabernacle United Methodist Church assisting. He also pointed out that it had come to his attention that many residents who are critically ill are not receiving medical attention since they do not qualify for Medicaid or Medicare, but cannot afford health insurance. He stated that three alternatives to resolve this issue were identified by state legislators last year; however, only one of the options was formally considered and it did not successfully address the issue. He explained that, with Council's approval, he would provide a synopsis of the three aforementioned options so that Council may consider and formally adopt the best alternative to be forwarded to our state legislators for their endorsement during the 2017 General Assembly Session.

In response to Councilman Green's inquiry, Mayor Hunt asked that a work session be scheduled as soon as is practicable discuss the aforementioned health insurance alternatives.

Councilman Ayer stated that upon Council's selection of the best insurance alternative, citizens should contact their state legislators to express support for it and to also request expeditious, good medical care for our veterans and active-duty military personnel. Lastly, he congratulated the three young men that were honored earlier in the meeting.

Mayor Hunt reminded everyone that the Poquoson Seafood Festival is quickly approaching and will be held on October 14, 15 and 16, 2016.

ADJOURNMENT:

There being no further business, Councilman Green moved, seconded by Councilman Ayer, to adjourn the meeting. Recorded vote on the motion:

YES: Councilmembers Southall, Freeman, Vernall, Green, Ayer, Crawford and Mayor Hunt.

NO: None.

The meeting was adjourned at approximately 7:20 p.m.

MINUTES OF THE CITY COUNCIL MEETING
SEPTEMBER 26, 2016, 6:30 P.M.
WORK SESSION
Council Chambers, 500 City Hall Avenue

PRESENT: The Honorable W. Eugene Hunt, Jr., Mayor
The Honorable Carey L. Freeman, Vice Mayor
The Honorable Traci-Dale Crawford
The Honorable Charles "Bud" M. Southall III
The Honorable Herbert R. Green, Jr.
The Honorable Raymond E. Vernall
The Honorable Henry W. Ayer III

Judy F. Wiggins, Assistant City Manager/City Clerk
D. Wayne Moore, City Attorney
Victoria H. Diggs, Deputy City Clerk

ABSENT: J. Randall Wheeler, City Manager

The meeting was called to order by Mayor Hunt at approximately 6:30 p.m. in the Council Chambers.

Colonial Behavioral Health (CBH):

Mr. David Coe, Colonial Behavioral Health Executive Director, provided a brief overview of the services available through CBH for the residents of Poquoson which included the following:

- That the CBH, formerly known as the Colonial Services Board, was founded in 1971 with the City of Poquoson joining the agency in 1972;
- That an average of 180 Poquoson residents are served annually by the agency with a variety of mental health services;
- That the majority (78%) of the services are provided to adults between 18 and 59 years of age;
- That the York/Poquoson facility in Grafton provides an array of services to include: emergency/crisis, outpatient, psychiatry, mental health skill-building, case management, intensive outpatient services, veterans and active duty military and prevention services; and
- That intellectual/developmental residential, day support, psychosocial rehabilitation and early intervention services are also available to Poquoson residents, but are not provided at the Grafton office.

Mr. Coe pointed out that a Crisis Intervention Team (CIT) to train and assist police officers to identify and properly handle mentally ill/challenged patients was established

in 2012. He stated that the Poquoson Police Department was an original partner in the CIT and has had 9 officers complete the associated 40-hour training class. He stated that a CIT Assessment Center (CITAC), located at the Riverside Doctors' Hospital in Williamsburg, opened in 2015 providing officers a jail diversion for mentally impaired patients and because custody can be turned over to the Center, the officers can more quickly return to their other duties. He added that 14 Poquoson residents were served through this program in FY 2016.

In addition, Mr. Coe stated that the CBH is the main point of contact for all military referral sources and completes all initial screenings, coordinates services, and promotes advocacy and awareness for the military (veterans and active-duty) through participation in health fairs and other outreach events. To date, he stated that the agency has received over 100 direct military referrals and has employed a full-time military liaison. He explained that the CBH has and continues to train military personnel relative to identifying and assisting those with mental health issues; that a Wounded Warrior office is located in the clinic; that referrals come from Richmond and Hampton hospitals as well as unsolicited contacts from bases outside of the area; and that within the last 12 months child/adolescent referrals increased by 153%.

Mr. Coe pointed out the challenges currently facing the agency are that the state's recently implemented ID (Intellectually Disabled)/DD (Developmentally Disabled) Waiver Program has the CSBs assuming the greatest role in making the system work for families; that all CSBs as of July 1, 2016 have become the single point of entry for the Developmentally Disability Waiver and case management; and that the York-Poquoson CBH office has now run out of space.

In conclusion, Mr. Coe expressed appreciation for the ongoing opportunity to serve the residents of Poquoson.

Mayor Hunt expressed amazement at the number of services provided by the CBH as well as the number of the City's police officers that have already completed the CIT training. He also thanked the CBH for providing services to veterans and active-duty military.

In response to a Council query, Mr. Coe stated that providing services to military personnel is still somewhat complicated and protracted, but that they remain vigilant in trying to streamline the process. He also stated that it remains difficult to find beds for mental health patients although the law now requires state hospitals to take these patients if a bed cannot be found elsewhere.

In conclusion, on behalf of Council, Mayor Hunt thanked Mr. Coe for his presentation and stated that he would like for the CBH to provide similar, annual presentations in the future.

ADJOURNMENT:

There being no further business, the work session was adjourned at approximately 6:55 p.m.

CITY OF POQUOSON

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996
(757) 868-3000 FAX (757) 868-3101

Office of the City Manager

J. Randall Wheeler

October 11, 2016

TO: City Council

FROM: Theresa Owens, Director of Finance

THROUGH: Randy Wheeler, City Manager

SUBJECT: Financial Advisor Contract Extension.

In September 2009, the City issued a request for proposal for financial advisory services and through the procurement process selected Davenport & Company, LLC. The services provided by Davenport & Company include the following, but are not limited to:

- Identifying financing alternatives and analyzing the impact of the financings on the City's financial position and its management objective for debt affordability.
- Advising the City of pertinent market factors and expected trends.
- Recommends approaches for enhancing the credit position of the city and assists the City in all interactions with the major rating agencies.
- Coordinates and assists the City with all debt issues.
- Other services to include analysis of cash flows, capital planning and other analysis as requested.

The original contract term with Davenport & Company, LLC was for three years with two additional one year extensions. Under the terms and conditions of the request for proposal which is part of the contract, "the City Council reserves the right to extend the contract after its final expiration date on an annual basis if deemed to be in the best interest of the City". The City exercised this option last year with an expiration date of December 31, 2016.

Staff believes that continuing with Davenport & Company. LLC as the City's financial advisor is in the best interest of the City.

Attached for consideration is a resolution extending the financial advisory services contract with Davenport and Company, LLC for one year ending December 31, 2017. Should Council decide not to extend the contract, staff will move forward with advertising the services and bring a revised contract for Council consideration and approval.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR FINANCIAL ADVISORY SERVICES WITH DAVENPORT AND COMPANY, LLC

WHEREAS, the City has a need for financial advisory services; and

WHEREAS, a Request for Proposal was issued on September 1, 2009 for financial advisory services; and

WHEREAS, the City executed a contract with Davenport and Company, LLC; and

WHEREAS, the original contract term was for three years with two additional one year extensions; and

WHEREAS, the original contract expired December 31, 2014; and

WHEREAS, a provision in the contract allows for City Council to extend the contract after its final expiration date on an annual basis, if deemed to be in the best interest of the City; and

WHEREAS, the City extended the contract on September 22, 2014 and October 13, 2015 for one year each; and

WHEREAS, this one year extension expires December 31, 2016; and

WHEREAS, staff recommends that extending the contract for one year with Davenport and Company is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That City Council finds it is in the best interest of the City to extend the contract for financial advisory services with Davenport and Company, LLC.

Section 2: That the City Manager is hereby authorized to do all things necessary to extend the current contract with Davenport and Company, LLC for one additional year to December 31, 2017.

Section 3: That this resolution shall become effective immediately upon adoption.

ADOPTED: _____

TESTE: _____
City Clerk

CITY OF POQUOSON

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996
(757) 868-3000 FAX (757) 868-3101

Office of the City Manager

J. Randall Wheeler

October 5, 2016

TO: City Council

FROM: H. Thomas Jones, Public Works Director

THROUGH: Randy Wheeler, City Manager

SUBJECT: Roadside Mowers

Public Works is requesting replacement of a 1997 Ford Tractor Mower and a 2001 John Deere Tractor Mower that they believe have out lived their useful life. Both have been down a considerable amount of time this season, staff deems that continuing to fix them is not in the best interest of the City.

Staff has researched the options for purchase or lease purchase (MUNI Lease) of one or both roadside mowers and was able to locate a cooperative contract that meets the needs of the City with East Coast Equipment LLC through the National Joint Powers Alliance.

The price of a single mower is $161,686.00, excluding financing cost. This is a combination of $70,620.00 for a John Deere 6110M Cab Tractor and $91,066.00 for an Alamo Maverick2 24' Boom. Sufficient monies are available within the appropriated Highway Maintenance line item in the Capital Projects Fund for this purpose.

Attached for consideration is a resolution authorizing the City Manager to do all things necessary to acquire one or both mowers from East Coast Equipment, LLC.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH EAST COAST EQUIPMENT LLC

WHEREAS, the City has a need to replace its current roadside mowers; and

WHEREAS, staff has located a cooperative contract with East Coast Equipment LLC through the National Joint Powers Alliance; and

WHEREAS, the purchase price of a single roadside mower is $161,686.00 excluding and financing charges; and

WHEREAS, it has been determined that the roadside mowers from East Coast Equipment LLC meets the needs of the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the City Manager is hereby authorized to do all things necessary to enter into a contract with East Coast Equipment LLC of Winterville NC for the replacement of up to two of the City's roadside mowers.

Section 2: That this resolution shall become effective immediately upon adoption.

ADOPTED: _____

TESTE: _____
City Clerk

CITY OF POQUOSON

Office of the City Manager
J. Randall Wheeler

500 City Hall Avenue, Poquoson, Virginia 23662-1996
(757)868-3000 Fax (757)868-3101

October 11, 2016

TO: City Council

FROM: City Manager

SUBJECT: **Resolution Making an Appointment to the Colonial Community Criminal Justice Board**

Presented for your consideration is a resolution making an appointment to the Colonial Community Criminal Justice Board to fill the vacancy created by the retirement of Police Lieutenant Craig Farinholt.

The Police Chief has recommended the appointment of Sergeant Kelly Waddell to fill the vacancy.

RESOLUTION NO. _____

RESOLUTION MAKING AN APPOINTMENT TO THE COLONIAL COMMUNITY CRIMINAL JUSTICE BOARD

BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following person be and the same hereby is appointed to the Colonial Community Criminal Justice Board to fill the unexpired term of Lieutenant Craig Farinholt who recently resigned.

Name	**Term Expires**
	November 30, 2017

Section 2: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____
City Clerk

DEPARTMENT OF POLICE

774 POQUOSON AVENUE
POQUOSON, VIRGINIA
23662

CLIFFORD T. BOWEN
CHIEF OF POLICE

September 29, 2016

To: City Manager

From: Chief of Police

Subject: Recommendation for Appointment to the CCCJB

Lieutenant Craig Farinholt's retirement from the City of Poquoson is effective on October 1, 2016. His retirement will create a vacancy on the Colonial Community Criminal Justice Board. I recommend replacing Lieutenant Farinholt with Acting Lieutenant Kelly Waddell. Lieutenant Waddell has replaced Lieutenant Farinholt as the Patrol Operations Commander for the police department. His experience, his education and new duties make him uniquely qualified to serve on the board. I highly recommend him for this appointment. Your consideration in this matter is appreciated.

Sincerely,

Clifford T. Bowen
Chief of Police

CITY OF POQUOSON

ENGINEERING

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996
(757) 868-3040 TELEPHONE (757) 868-3105 FAX

October 5, 2016

TO: Randy Wheeler, City Manager
FROM: Ellen Roberts, City Engineer; Mark Boesen, City Inspector

RE: Little Florida Road Ditch Piping Project Traffic Control

Construction on the Little Florida Ditch Piping Project is scheduled to begin Monday, October 17, 2016. The work will impact traffic as the contractor relocated utilities, digs trenches and installs piping in a narrow right-of-way.

The construction plans included traffic control measures for both a one lane closure using flaggers and a detour. At minimum, the northerly lane of Little Flordia must be closed so that the contractor has room to use heavy equipment and complete the work A detour would occasionally be required for through traffic so that the contractor could relocate some utilities.

The contract documents require that traffic control can only be used between the hours of 9 a.m. and 4 p.m. Both lanes must be open to through traffic before and after those work hours. In addition, the contractor must maintain access for emergency vehicles and residents of the area at all times. Driveway access for residents living along the construction site must be restored nightly, except for the day a new asphalt driveway apron is poured and is curing. Residents have been informed of this.

The contractor recently provided the City a detour plan and requested that a detour be used during a bulk of the construction. This means that through traffic would consistently be detoured around the site on weekdays between the hours of 9 a.m. to 4 p.m. for about 4 weeks. The detour plan is attached and shows where signs and barricades would be located. Barricades would be removed daily before 4 p.m. and set back up after 9 a.m. Residents living in the detour area and emergency vehicles would be able to enter the work site by driving around the barricades, which would be placed to allow this ingress/egress. Some flagging operations would occur before or after this 4 week period as the contractor begins and completes the project.

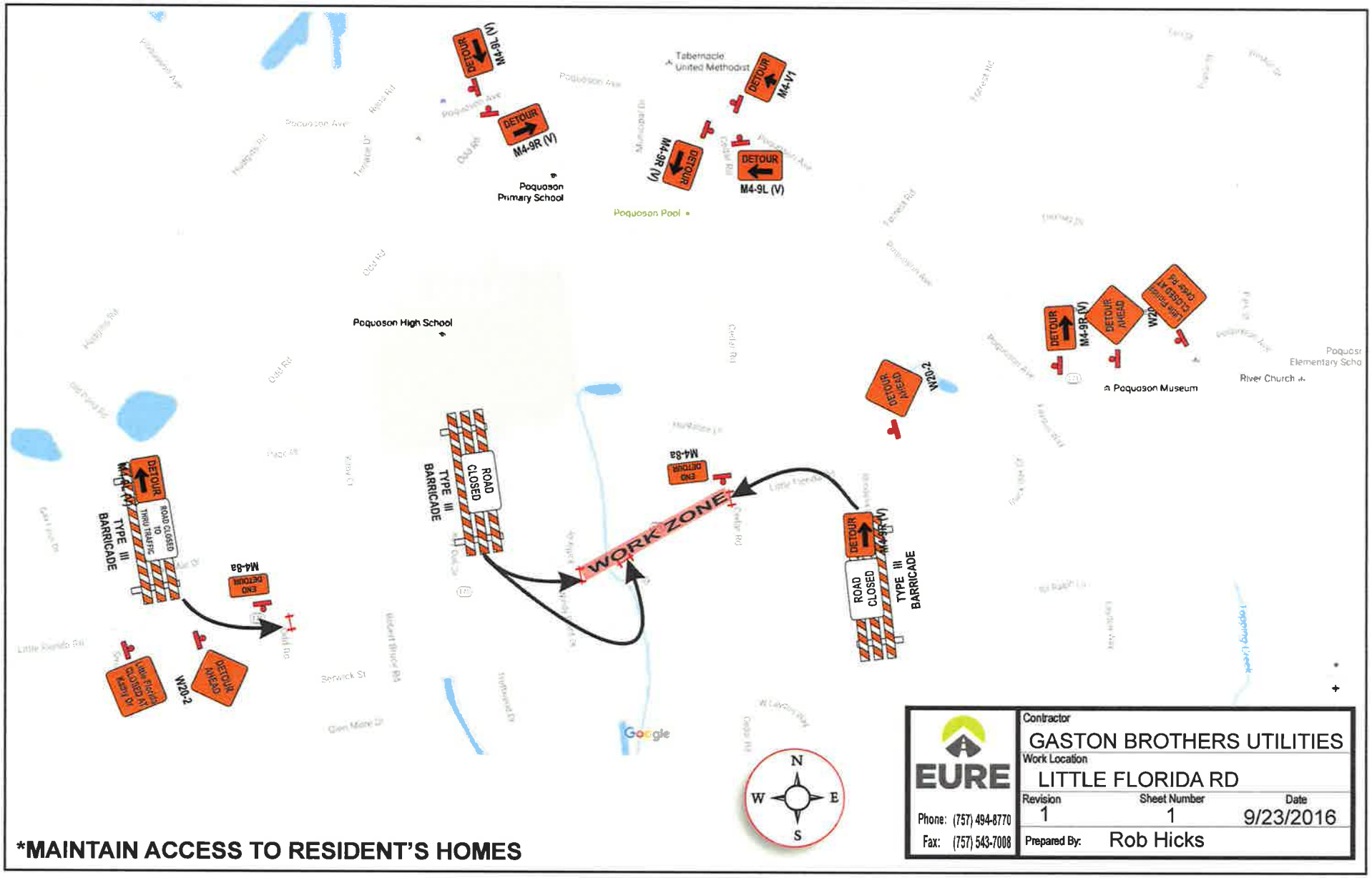
Little Florida is a major route within the City. A detour would increase traffic on Cedar and Odd Roads and Poquoson Avenue and motorists using Little Florida Road during work hours. It would impact residents in 14 Little Florida Road homes located in the construction zone and residents living on Far Street who would like to directly access Little Florida instead of turning onto Cedar

Road and then Little Florida. The barricades would be set up just east of Kathy Drive and just west of Cedar Road, creating approximately 1,000 linear feet (0.2 miles) of restricted access road.

The contractor cites the following reasons for using a daily detour rather than flagging operations for the bulk of the construction period:

- Contractor Safety: The detour will reduce the number of vehicles in or near the work zone, reducing the likelihood of a worker/motorist accident.
- Motorist Safety: The detour will also increase safety for motorists by keeping through traffic away from the work zone.
- Consistency: By providing the same type of traffic control every day, instead of using flagging operations on most days combined with an occasional detour day, motorists will know what to expect and be prepared on what to do when they approach the work zone.
- Construction Time: The detour will provide the contractor more maneuvering room and allow the use of larger equipment. The contractor estimates this would reduce construction time by several weeks.

City staff agrees that a consistent detour may provide safer conditions for workers and motorists and should reduce construction time. However, it will be more inconvenient for residents. We ask for direction.



*MAINTAIN ACCESS TO RESIDENT'S HOMES

EURE

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Contractor	GASTON BROTHERS UTILITIES		
Work Location	LITTLE FLORIDA RD		
Revision	Sheet Number	Date	
1	1	9/23/2016	
Prepared By:	Rob Hicks		