

POQUOSON ECONOMIC DEVELOPMENT AUTHORITY

Board of Directors Regular Meeting

June 4, 2014, 8 a.m.

Poquoson City Hall – Large Library Meeting Room

PRESENT: Manfred C. Freeman, Jr., Chairman
 Donald F. Booth, Jr., Vice Chairman
 Henry L. Freeman, Director
 P. Craig Moore, Treasurer/Director
 Alan E. Meetze, Director

J. Randall Wheeler, City Manager
 David Callis, Economic Development (ED) Director
 Charity Gavaza, Economic Development (ED) Coordinator
 D. Wayne Moore, City Attorney
 Mary J. “Evie” Insley, Secretary

ABSENT: Timothy O. Trant, II, Director
 Angela Ward-Costello, Director

Chairman Freeman called the meeting to order at approximately 8:00 a.m. in the Large Library Meeting Room located at 500 City Hall Avenue.

APPROVAL OF THE MINUTES

The minutes of the May 6, 2014 regular meeting and the May 20, 2014 special meeting were approved as submitted.

CLOSED SESSION

Vice Chairman Booth moved, seconded by Director Meetze, to go into closed session pursuant to Section 2.2-3711(A)(3) of the Code of Virginia (1950), as amended, to discuss the disposition of publicly held real property, i.e. Big Woods and Fishing Center. Recorded vote on the motion:

YES: Directors Booth, H. Freeman, Meetze and Chairman Freeman.

NO: None.

Director Moore joined the meeting during the closed session.

RECONVENEMENT

Upon reconvening from closed session, Vice Chairman Booth moved, seconded by Director Meetze, to adopt the following resolution certifying that only the disposition of publicly held real property was discussed in the closed session.

**RESOLUTION
CERTIFICATION OF CLOSED SESSION**

WHEREAS, the Economic Development Authority of the City of Poquoson, Virginia convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 (A) of the Code of Virginia (1950), as amended requires a certification by this Economic Development Authority that such closed session was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of the City of Poquoson, Virginia does hereby certify that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Economic Development Authority. Recorded vote on the motion:

YES: Directors Booth, Moore, H. Freeman, Meetze and Chairman Freeman.

NO: None.

Director Meetze moved, seconded by Director Moore, to accept the CRES Big Woods counter offer as written contingent upon execution by CRES first and submission of the document to Attorney Moore who will forward it to Chairman Freeman for his signature. Recorded vote on the motion:

YES: Directors Booth, Moore, H. Freeman, Meetze and Chairman Freeman.

NO: None.

Vice Chairman Booth moved, seconded by Director Meetze, to authorize the sub-committee, along with the ED Director and Coordinator, to contact Mr. Sean Hummel regarding the Fishing Center to confirm the options and monetary terms as discussed in the closed session. Recorded vote on the motion:

YES: Directors Booth, Moore, H. Freeman, Meetze and Chairman Freeman.

NO: None.

UNFINISHED BUSINESS

None.

REPORT OF THE SECRETARY

None.

REPORT OF THE TREASURER

No activity for May 2014 to report.

NEW BUSINESS

The City Attorney stated that the florist shop, located on Wythe Creek Road, had been purchased by Claytor Rollins Funeral Home. The Flower Shoppe plans to hold a ribbon cutting in the near future.

STAFF ACTIVITIES

1. *Business Appreciation Event*

The ED Coordinator was happy to announce the 5th Annual Business Appreciation Event which was scheduled to take place on June 16th at 5:00 p.m. at Vector 27 (formerly Navigon) located at 233 Wythe Creek Road. The event will feature music, BBQ and a presentation on the benefits of the EnjoyVa.com app as a "yellow page" for Poquoson businesses.

4. *Next Meeting*

A July meeting date of the Authority was not scheduled.

ADJOURNMENT

The meeting was adjourned at approximately 8:50 a.m.


Chairman


Secretary