

A M E N D E D**POQUOSON ECONOMIC DEVELOPMENT AUTHORITY**

Board of Directors Regular Meeting

March 13, 2014, 8 a.m.

Poquoson City Hall – Planning Conference Room

PRESENT:

Manfred C. Freeman, Jr., Chairman
 Donald F. Booth, Jr., Vice Chairman
 Henry L. Freeman, Director
 P. Craig Moore, Treasurer/Director
 Alan E. Meetze, Director
 Timothy O. Trant, II, Director

J. Randall Wheeler, City Manager
 David Callis, Economic Development (ED) Director
 Charity Gavaza, Economic Development (ED) Coordinator
 D. Wayne Moore, City Attorney

ABSENT:

Angela Ward-Costello, Director
 Mary J. “Evie” Insley, Secretary

Chairman Freeman called the meeting to order at approximately 8:05 a.m. in the Planning Conference Room located at 500 City Hall Avenue.

APPROVAL OF THE MINUTES

The minutes of the February 4, 2014 regular meeting were approved as submitted.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

Director Booth moved, seconded by Director Trant, to go into closed session pursuant to Section 2.2-3711(A)(3) of the Code of Virginia (1950), as amended, to discuss the disposition of publicly held real property, i.e. Big Woods, Fishing Center and Teen Center. Recorded vote on the motion:

YES: Directors Trant, Booth, H. Freeman, Meetze and Chairman Freeman.

NO: None.

During the closed session Director Moore and City Attorney Moore joined the meeting.

RECONVENEMENT

Upon reconvening from closed session, Director Booth moved, seconded by Director Meetze, to adopt the following resolution certifying that only the disposition of publicly held real property was discussed in the closed session.

**RESOLUTION
CERTIFICATION OF CLOSED SESSION**

WHEREAS, the Economic Development Authority of the City of Poquoson, Virginia convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 (A) of the Code of Virginia (1950), as amended requires a certification by this Economic Development Authority that such closed session was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of the City of Poquoson, Virginia does hereby certify that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Economic Development Authority. Recorded vote on the motion:

YES: Directors Trant, Booth, Moore, H. Freeman, Meetze and Chairman Freeman.

NO: None.

UNFINISHED BUSINESS

EDA Big Woods Property – Swale

Chairman Freeman discussed the status of the Authority's Big Woods properties across from City Hall Avenue, noting that Public Works had repaired the damage to the swale and requested Vice Chairman Booth inspect the area and provide a second opinion. The schedule for planting grass seed and other improvements was discussed.

EDA Big Woods Property – Delineation

The Big Woods delineation, to be managed by Sandra Brinson, was discussed with the determination that May/June would provide the most favorable site conditions; therefore, the Directors will sign the documentation to proceed with that process at the April meeting.

Economic Development Authority's BMP Agreement

It was agreed that Bob Moses should be instructed to request that his attorney draft an access and visual/maintenance easement for the EDA/City's consideration instead of changing the current BMP agreement.

Wayne Moore, City Attorney, provided a "generic" BMP agreement to distribute to landowners who request a tie-in to this facility.

REPORT OF THE SECRETARY

None.

REPORT OF THE TREASURER

Treasurer Moore stated that the final payment of \$225 was received for the Park Street property closing the account.

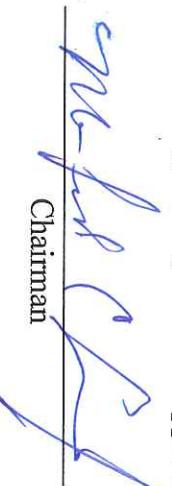
STAFF ACTIVITIES

The ED Coordinator stated that the *Save the Date* notices have been distributed for the City's upcoming "Developer Event" to be held on April 25 at the Whitehouse Cove Marina in conjunction with its annual In-Water Boat Show to include lunch under the tent.

The next meeting of the Authority will be held on Tuesday, April 1, 2014.

ADJOURNMENT

The meeting was adjourned at approximately 9:55 a.m.


Chairman


Economic Development Coordinator