

POQUOSON ECONOMIC DEVELOPMENT AUTHORITY
Board of Directors Regular Meeting
February 4, 2014, 8:00 a.m.
Poquoson City Hall-Council Conference Room

PRESENT:

Manfred C. Freeman, Jr., Chairman
 Henry L. Freeman, Director
 P. Craig Moore, Treasurer/Director
 Alan E. Meetze, Director
 Angela Ward-Costello, Director
 Timothy O. Trant, II, Director

David Callis, Economic Development (ED) Director
 Charity Gavaza, Economic Development (ED) Coordinator
 Mary J. "Evie" Insley, Secretary

ABSENT:

Donald F. Booth, Jr., Vice Chairman
 D. Wayne Moore, City Attorney

Chairman Freeman called the meeting to order at approximately 8:05 a.m. in the Council Conference Room located at 500 City Hall Avenue.

APPROVAL OF THE MINUTES

The minutes of the January 7, 2014 regular meeting were approved as submitted.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

Director Moore moved, seconded by Director Meetze, to go into closed session pursuant to Section 2.2-3711(A)(3) of the Code of Virginia (1950), as amended, to discuss the disposition of publicly held real property, i.e. Big Woods and Fishing Center. Recorded vote on the motion:

YES: Directors Ward-Costello, Moore, H. Freeman, Meetze and Chairman Freeman.

NO: None.

During the closed session Director Trant joined the meeting.

RECONVENEMENT

Upon reconvening from closed session, Director Ward-Costello moved, seconded by Director H. Freeman, to adopt the following resolution certifying that only the disposition of publicly held real property was discussed in the closed session.

**RESOLUTION
CERTIFICATION OF CLOSED SESSION**

WHEREAS, the Economic Development Authority of the City of Poquoson, Virginia convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 (A) of the Code of Virginia (1950), as amended requires a certification by this Economic Development Authority that such closed session was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of the City of Poquoson, Virginia does hereby certify that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Economic Development Authority. Recorded vote on the motion:

YES: Directors Ward-Costello, Trant, Moore, H. Freeman, Meetze and Chairman Freeman.

NO: None.

Director H. Freeman moved, seconded by Director Meetze, that Charity Gavaza, Economic Development Coordinator, draft a letter to CRES Development, LLC incorporating language as presented in Closed Session to include an amount equal to the City's assessed value of the specified Big Woods parcels. Recorded vote on the motion:

YES: Directors Ward-Costello, Trant, Moore, H. Freeman, Meetze and Chairman Freeman.

NO: None.

Director H. Freeman moved, seconded by Director Meetze, that Charity Gavaza, Economic Development Coordinator, present a counter offer to Atlantic Extreme Watersports LLC for the rental of 296 Messick Road in the amount of \$300 per month for the first year with an option to rent for a second year at \$400 per month and giving them the first right of refusal at a price to be negotiated at that time. Recorded vote on the motion:

YES: Directors Ward-Costello, Trant, Moore, H. Freeman, Meetze and Chairman Freeman.

NO: None.

UNFINISHED BUSINESS

Chairman Freeman explained that although the standing water in the swale located on the Authority's Big Woods properties across from City Hall Avenue was previously eliminated, the recent snow storm had damaged this area again. He stated that he would contact Tom Jones, Director of Public Works, in an effort to resolve this matter as quickly as possible. In response Chairman Freeman's query regarding an Army Corps of Engineers' wetlands confirmation on the aforementioned Big Woods parcels, the Directors agreed that this should not occur until a response had been received from CRES Development. Ms Gavaza was requested by the Chairman to relay this information to Ms. Brinson of Integrity Environmental, Inc.

REPORT OF THE SECRETARY

None.

REPORT OF THE TREASURER

EDA Treasurer, P. Craig Moore provided a brief overview of the Authority's financial reports for the unadjusted periods of December 2013 and January 2014. He told the Directors that a \$25,000 charge for "Operating Expenses" had occurred during those months and he would confirm exactly what those charges encompassed.

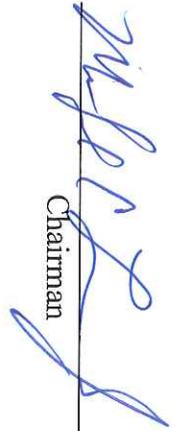
STAFF ACTIVITIES

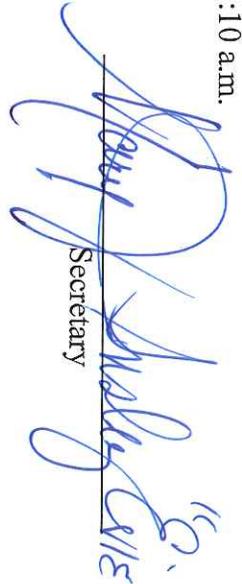
- 1. *Next Meeting*

The next meeting of the Authority will be held on Tuesday, March 4, 2014.

ADJOURNMENT

The meeting was adjourned at approximately 10:10 a.m.


Chairman


Secretary