

POQUOSON ECONOMIC DEVELOPMENT AUTHORITY
Board of Directors Regular Meeting
January 7, 2014, 8:00 a.m.
Poquoson City Hall-Council Conference Room

PRESENT:

Manfred C. Freeman, Jr., Chairman
 Donald F. Booth, Jr., Vice Chairman
 Henry L. Freeman, Director
 P. Craig Moore, Treasurer/Director
 Alan E. Meetze, Director
 Angela Ward-Costello, Director
 Timothy O. Trant, II, Director

David Callis, Economic Development (ED) Director
 Charity Gavaza, Economic Development (ED) Coordinator
 D. Wayne Moore, City Attorney
 Mary J. "Evie" Insley, Secretary

Chairman Freeman called the meeting to order at approximately 8:00 a.m. in the Council Conference Room located at 500 City Hall Avenue.

APPROVAL OF THE MINUTES

The minutes of the December 4, 2013 regular meeting were approved as submitted.

PUBLIC COMMENT

There was no public comment; however, prior to the closed session, Charity Gavaza, Economic Development Coordinator, stated that the Community Development staff had recently advised her that the Commonwealth's new mandatory Stormwater Program/Regulations will become effective July 1, 2014. As such, Ms. Gavaza stressed the importance of expeditious decisions with regards to the Big Woods.

CLOSED SESSION

Director H. Freeman moved, seconded by Director Moore, to go into closed session pursuant to Section 2.2-3711(A)(3) of the Code of Virginia (1950), as amended, to discuss the disposition of publicly held real property, i.e. Big Woods and Fishing Center. Recorded vote on the motion:

YES: Directors Booth, Moore, H. Freeman, Meetze and Chairman Freeman.

NO: None.

During the closed session Directors Ward-Costello and Trant joined the meeting. Before Reconvenement, Directors Ward-Costello and Booth and D. Wayne Moore, City Attorney, excused themselves from the meeting.

RECONVENEMENT

Upon reconvening from closed session, Director Meetze moved, seconded by Director Moore, to adopt the following resolution certifying that only the disposition of publicly held real property was discussed in the closed session.

**RESOLUTION
CERTIFICATION OF CLOSED SESSION**

WHEREAS, the Economic Development Authority of the City of Poquoson, Virginia convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 (A) of the Code of Virginia (1950), as amended requires a certification by this Economic Development Authority that such closed session was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of the City of Poquoson, Virginia does hereby certify that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Economic Development Authority. Recorded vote on the motion:

YES: Directors Trant, Moore, H. Freeman, Meetze and Chairman Freeman.

NO: None.

UNFINISHED BUSINESS

David Callis, Economic Development Director updated the Authority on his conversation with Robert Moses regarding the EDA's decision that the retention pond formula would remain as written. He stated Mr. Moses understood but made no further comment.

REPORT OF THE SECRETARY

EDA Secretary, Evie Insley collected the balance of the outstanding Financial Disclosure Statements.

REPORT OF THE TREASURER

EDA Treasurer, P. Craig Moore provided a brief overview of the Authority's financial reports for the unadjusted period of December 2013.

STAFF ACTIVITIES*1. EDA Property Big Woods Delineation*

Chairman Freeman reported that he and Donald Davis had begun a discussion on moving forward on the delineation; however, they were interrupted and unable to finish the discussion. He stated that he needed to speak with the Public Works department regarding elimination of water standing in the swale, which would be a detriment to an inspection. The Chairman remained positive with the cooperation between the Economic Development Director and Coordinator, Director Booth, Mr. Davis and himself the delineation would proceed successfully.

2. Ribbon Cutting Ceremonies

Charity Gavaza, Economic Development (ED) Coordinator, reported to the Authority that a photograph of the ribbon cutting for the new Pognoson Family Medicine/Chiropractic Clinic held on November 8th had appeared in the current issue of *Inside Business*.

3. Next Meeting

The next meeting of the Authority will be held on Tuesday, February 4, 2014.

ADJOURNMENT

The meeting was adjourned at approximately 9:55 a.m.


Chairman


Secretary